



HOUSING SOLUTIONS BOARD
Friday, March 10, 2017
Summit Pointe
MINUTES

ATTENDED:

Chair: Matt Lynn

Secretary: Nicole DuPont

Treasurer: Elaine Hunsicker

Chris Lussier, Lee Talmage, Jessica Edel Harrelson, Suzanne Reynolds (HCHV) (phone –in), Alisa Parker

Agenda

Matt discusses: Review of Executive committee conversation about agenda consistency and continuity with topics along with descriptions.

We will approve minutes at every meeting and have them posted on the website.

We need to spend time looking at organizational structure and assessment to determine next steps. We need to do more strategic planning. Let's reevaluate goals, consolidate and trim. The 10 year plan is no longer our strategic plan. We need a totally new plan. Community and resources have changed. We need strategic planning sessions with possibly Teresa Duram, we need several sessions to cover it and invite anyone from coalition to participate. We need clear performance measures that guide what we do. We should always be in the work to update the plan. In terms of sequencing, let's start with the original assessment review.

Then have strategic planning meetings in conjunction with the HSB or on a separate day. Perhaps have a different section each month. We do need a specific time frame.

Elaine to send Assessment to the Board. We will all review and then bring back thoughts. Some things in assessment are already accomplished. What has been addressed or not? Let's address things that do not make sense, make sure we have transparency. Let's look at, evaluate and get up to speed. Get current.

Jessica will assist in pre-strategic planning, contact our HUD person to get a de-briefing to find out where we lost points. Could be around CoC structure. Nicole to partner with Jessica on that call and provide executive summary.

Nicole will put the Assessment on the website for Coalition to review as well.

Alisa spoke regarding the Landlord rental roundtable. Would like to apply for a grant from BCCF. \$1500 for the postage for invitations to go out 4x a year. Meals are inexpensive. Big expense is mailing. About \$2000 every year.

We need to find a fiscal sponsor for the HSB. It may be a good fit for Summit Pointe but it may be a better fit for BCCF. Nicole will inquire to Summit Pointe and Matt will contact BCCF and ask their opinion.

1. Minutes Approval
 - a. APPROVED minutes from 2/10/2017
 - b. Will be posted on the website.
2. Homeless Coalition Action Groups Updates
 - a. ID Task Force – WBCK will have Matt and Robert discuss work with ID Task force. Passed voucher resolution to get \$3000 to assist in fee waiver in getting birth certificates in Calhoun County. Similar resolution passed in Kalamazoo about a month ago. Does that incorporate those that are out of state?
 - b. Landlord Roundtable – high participation. Discussed action items at last roundtable. Looking at action items for Landlords and getting more buy-in and understanding of how agencies work. Plan to drive people to assistance sooner and formulate a diversion program. Second chance Housing Resource Hour discussed. Looking to connect us to private Landlords.
 - c. Health Fair – received grant award of \$400 from PHC for rental of tables/chairs and the purchase of some foods.
 - d. PIT Count- The actual forms that were filled out there was a total of 85. The breakdown is as follows:

Albion – 6
Street – 4
SAFE Place – 24
Salvation Army – 16 (possible duplications)
Dinner/Breakfast – 26 (possible duplications)
Jesse House – 9 (double checking to see if can be counted for the PIT. Will be counted for HIC)

For the shelter information, I still have to double check the ESG RRH program to make sure all of that information is included on our end as well as to double check to see if the VOA/SSVF RRH program is included, but below are the numbers for the programs at The Haven.

Men's Shelter – 45
Women's Shelter – 41
VIP (transitional) – 11
WIN (transitional) – 21
LRP (transitional) – 33

This brings our total thus for to **236**. Again please keep in mind that the de-duplication process has not begun and I am still double checking data quality in regards to the RRH programs.

3. HUD and grant opportunities
 - a. Possible sub-committee around grant or allocation; opportunities; running record; fiscal agency
 - b. PHC grant received
 - c. Pre-info for NOFA; contact Kathy Roberts; may experience a delay
4. Health and Wellness
 - a. Where are people going for health care? Some going to Grace Health but don't have an actual count; Matt reached out to Grace Health and thought they serve the Homeless population they do not have actuals
5. Outreach / Relationship Building
 - a. Discussed Housing Hour
6. Upstream
 - a. Resources
 - b. Critical Partners
 - c. Looking at more data and getting more info would be key
7. Other
 - a. Doug Stewart has quit as the Share Center. Sherri Washington is now the director of Share Center. They closed their Recovery Center and may sell transitional house.
 - b. Accept resignation from Doug Stewart – all APPROVED.
 - c. Chris: Annual Action Plan update discussed for Coordination and Collaboration grantee recipients. Would like meaningful goals added if there are any of note.
 - d. Homeless Advocacy Day review
 - e. ALICE report to come out soon.

Formal Adjournment