

**Housing Solutions Board**

**Homeless Coalition of Greater Battle Creek & Calhoun County**

**February 10, 2017 10am**

**Summit Pointe**

**MINUTES**

1. Welcome/Introductions
   1. Welcoming New Members
      1. Jessica Edel
2. Roll
   1. Jessica Edel/Chris L/Matt L/Elaine H/Alissa P/Doug S/Tianna P(Call IN)
3. Approval of Minutes from January 2017
   1. Full Support and Approval of Min’s
      1. Min’s Approved
4. Board Position Nominations and Elections
   1. Responsibilities List Distributed between all members
      1. New roles and responsibilities of elected members presented. Changes made to the roll of Chair-elect in which after one year of service they would graduate to Chair.
      2. New Roles and Responsibilities of elected officers voted on and approved.
      3. Discussion of interest in elected offices
         1. Alissa P-no ability to serve at this time
         2. Elaine-Willing to serve as Co-Chair
         3. Doug S-no ability to serve at this time
         4. Chris L-Prefers not to but will serve if necessary
         5. Matt L-Will serve if required
         6. Jessica E-Would like to spend a year observing the responsibilities of the board
      4. Movement to make Matt L as Chair
         1. Approved
      5. Movement to make Dan Rippinger Chair-elect
         1. Approved
      6. Movement to make Elaine H Treasurer
         1. Approved
      7. Movement for Nicole DuPont to become Secretary
         1. Approved
5. Future Meeting Focus Topics
   1. Homeless Coalition of Greater BC-Nov 9th -2015
      1. Re-evaluate organization assessment
      2. Motion to make March meeting discussion around assessment
         1. Approved
         2. Secretary will be sending out assessment to be discussed in march.
   2. HUD Grant/NOFA/Point opportunity/ESG
      1. Creating an annual Calendar
   3. Grant Committee-

HUD

1. Board Member Comments
   1. Website for TCCCalhoun.org is now actively being updated and the link to the Housing solutions Board website is now up and running. This could be a great venue for calendar/Grant requirements.
   2. According to board policy statement only position is co-chair. We will need to make sure the new position and descriptions are added to the by-laws. March meeting we will need to vote on the changes to the by-laws.
   3. April meeting we will need to appoint a rule and by-laws committee to go over bi-laws and provide options for changes to the document and then present those changes to the board. Alissa has volunteered to lead that group.
   4. Discussion on how we can create a joint meeting with regards to the homeless coalition/how the meeting agendas and standing times could be reworked.
   5. Chris brought up a meeting to discuss Kate F’s topic to discuss the pan handling ordinance. Instead of task force group discussion around putting together a group of individuals to do a presentation in front of the commission to create a discussion around homelessness.
   6. We will need to see if Kate will come to present at Homeless coalition.
   7. BC vision meetings have a general lack of understanding of an emphasis on housing.
2. Next Meeting

March 10, 2017, 10am Summit Pointe

1. Adjournment