



Housing Solutions Board

Meeting Date: March 16, 2018

Present: Matt Lynn, Lee Talmage, Nicole DuPont

Time	Agenda Item & Discussion Notes	Decisions/Next Steps
	<p>I. Welcome</p>	
	<p>II. Approval of FEBRUARY 2018 minutes.</p> <ul style="list-style-type: none"> • Moved by Jessica Edel. Second by Alisa Parker. • Motion carried. 	<p>Tabled. (approved via email)</p>
	<p>III. Homeless Coalition Action Group Updates</p> <ul style="list-style-type: none"> • Health Fair – Elaine Hunsicker is Chair <p>Sent out a reminder for the second meeting. The attendance was good. We have well rounded representation from people ready to contribute to the committee work. We stick pretty n tight to the agenda and usually get done in an hour or a little less.</p> <p>Blanket drive - Will start in late summer.</p> <p>Marketing – Elaine talked to the Shopper and we have the cover the week before the event at this time.</p> <p>Grants – Elaine talked to the Battle Creek Community Foundation. As our fiduciary I am to send the written grant to them at the appropriate time and they will submit them under their 501c3. I have grants written for BCCF, Marshall Community Foundation, Rotary, and talked with the Miller Foundation and will be sending Sara Wallace a letter of interest yet this week. Elaine is hoping to increase the event budget so more food can be sent home in the take home grocery bags, or get other needed items for the participants.</p> <ul style="list-style-type: none"> • Landlord Roundtable – Alisa <p>Next landlord Dinner and Discussion event happening April 26, 2018.</p> <p>We have a new landlord as a part of the committee-Beth Dunlap</p> <p>We also have a representative from Battle Creek Area Realtors</p> <p>We will be exploring having a joint Landlord Dinner and Discussion and Housing Resource Hour as a way to get landlords to tenants and increase attendance. Details to come.</p> <p>Working on connecting with Albion landlords and taking resources to Albion as well.</p>	

	<p>Eviction Diversion is going well. Legal Services has hired 2 Summer Law Clerks which will begin in May. They will help in building our landlord and live vacancy list as well as assisting clients in court on Mondays. DHHS is also looking at ways to have a person in the courthouse on Mondays. Ian Pegg is helping to revisit how DHHS can make this work.</p> <ul style="list-style-type: none"> • ID Task Force – nothing to report • Data User Group – MCAH has designed new data quality plan to be implemented in March • PIT Count – Completed; data processing in progress <ul style="list-style-type: none"> *Coverage Exercise *Overview 2017-2018 programs and partners 	
	<p>IV. Financial Update</p> <ul style="list-style-type: none"> • Fiduciary Policy – Matt working on 	
	<p>V. Health & Wellness</p>	
	<p>VI. Outreach and Relationship Building</p> <ul style="list-style-type: none"> • Dennis Mckinney, Co-Compliance Manager, BC – Matt to reach out • Nominated Lee Talmage to be a part of the Share Center Search Committee • Elaine Report <p>*Spent a morning g at Ministry with Community in Kalamazoo. They have supports for those without assets and resources needed when looking for work or newly employed.</p> <p>*Went to the Goodwill Financial Literacy Center here and looked at the supports they have in their programing for employment.</p> <p>*I have been trying to connect with the Neighborhood Employment Hub. I can't seem to catch anyone there yet. I spoke with Linnea who does client service there at the Career Expo in Kalamazoo so I'll keep trying.</p> <p>*Nicole found an employment assessment and referral process handbook from another community that we think will be a good pattern for a similar process here. So I've begun working on that and have sent out notice of the project to our partners asking for their input on the process we develop when we're close to finished.</p> <p>*Represented the HARA at the Career Expo at Wings Stadium. Before the doors opened I did some networking with a couple of staffing agencies. I would like to build those relationships.</p>	
	<p>VII. Upstream/CES</p> <ul style="list-style-type: none"> • CES update • Formal Action: <p>None</p>	

	VIII. Other	
	IX. Adjourn:	MTG Reminder: April 20, 2018