



Housing Solutions Board

Meeting Date: August 16, 2019

Present: Lee Talmage, Nicole Snyder, Maria Bosnak (on behalf of Tiyanna Payne), Nancy Walker, Alisa Parker, Nicole DuPont, Maggie Honaker

Time	Agenda Item & Discussion Notes	Decisions/Next Steps
	<p>I. Welcome: Introductions of new members and visitors. Any additions to today's Agenda?</p>	
	<p>II. Approval of July 2019 minutes</p> <p>Moved by Nancy. Second by Nicole Snyder. Approved by all; Opposed by none; Abstained by Nicole DuPont, Maggie Honaker. Motion passed.</p>	
	<p>III. General Updates from Board Member organizations</p> <ul style="list-style-type: none"> Note on role changes: Nicole DuPont remains official accountability for CoC Planning Grant, annual application, countywide project oversight, and consolidated plan. Maggie Honaker is subcontracted as Director of the CoC to provide focused support. 	
	<p>IV. Homeless Coalition Action Group Updates</p> <ul style="list-style-type: none"> Landlords' Roundtable (Alisa) – July 25 meeting covered new recreational marijuana laws and landlord policy. HMIS Data Quality Group (Summit Pointe rep) – 3 new people trained on HMIS from Summit Pointe Housing. Tara McKernan is going to be local liaison system admin. Hunger Free Calhoun (Robert) – next meeting August 26th at 9am Street Outreach (Daniel) – No update Veteran Resources/Functional Zero (Daniel, Maria) – Daniel has primary responsibility through VIP program, Maria provides outreach from the VA. Meeting established August 27 @ 10:00am, addressing utilization of VASH vouchers in our community, evaluated using established "By Name List" protocol. Homeless Health Fair (Maggie) – Ian reported some challenges with responses from vendors for participation – either from undeliverable emails or past participants simply assuming participation. Please encourage vendors to reach out and RSVP to Ian. In addition, Elaine expressed needs for 500 additional blankets, additional hair stylists to cut hair, and updates/feedback for Passport for participants to use at the Fair. Date of event is Friday, October 18, 2019 at Full Blast. Coordinated Entry System (Maggie) – Helpful discussions at the Michigan Homeless Policy Council regional meeting in Kalamazoo on 8/14 allowed for great input that may help to shape the state's 3-year strategy to be reviewed at the October Summit and to be released in February 2020. 	<p>All - follow up with Ian (MDHHS) regarding participation in Homeless Health Fair.</p> <p>Maggie - send out flyer requesting blankets for blanket drive.</p>

V. FORMAL ACTIONS

- **Vote on Revision to Bylaws, dated August 16, 2019.**

The HSB approves a revision to the HSB Bylaws, dated August 16, 2019, to increase the maximum number of board members from 11 to 15 and to add advisory members or visitors to support the HSB, as needed.

Discussion: add Advisory/visitors to support HSB as needed

Moved by Alisa Parker. Second by Nicole Snyder.

Approved by all present + Rodrico Blackman (email), Laurel Clark (email), Daniel Jones (email); Opposed by none; Abstained by Nicole DuPont, Maggie Honaker.

Motion passed.

- **Vote to approve new Director of the CoC onto the HSB.**

The HSB votes to approve Maggie Honaker as new Director of the Calhoun County CoC onto the HSB as a nonvoting member, replacing Nicole DuPont in this role. In addition, the HSB votes to approve Maggie Honaker as Secretary for the HSB.

Moved by Nicole Snyder. Second by Nancy Walker.

Approved by all present + Rodrico Blackman (email), Laurel Clark (email), Daniel Jones (email); Opposed by none; Abstained by Nicole DuPont, Maggie Honaker.

Motion passed.

- **Vote to approve Chad Timmerman as new board member onto the HSB.**

The HSB votes to approve Chad Timmerman from Michigan Works! as a new board member onto the HSB, replacing Cheryl Beard, who recently resigned.

Moved by Nancy Walker. Second by Alisa Parker.

Approved by all present + Rodrico Blackman (email), Laurel Clark (email), Daniel Jones (email); Opposed by none; Abstained by Nicole DuPont, Maggie Honaker.

Motion passed.

- **Vote to include CoC Bonus within HUD Competition.**

The Housing Solutions Board accepts Summit Pointe LOI for CoC Bonus (new project) to provide additional PSH to most vulnerable population (chronic, disability) into the HUD grant competition.

Moved by Nicole Snyder. Second by Alisa Parker.

Approved by all present + Laurel Clark (email), Daniel Jones (email); Opposed by none; Abstained by Rodrico Blackman (email), Nicole DuPont, Maggie Honaker.

Motion passed.

- **Vote to include DV Bonus within HUD Competition.**

The Housing Solutions Board accepts S.A.F.E. Place LOI for DV Bonus (new project) to provide RRH into the HUD grant competition.

Discussion: pending inclusion of Financials

Moved by Alisa Parker. Second by Nicole Snyder.

Approved by all present + Laurel Clark (email), Daniel Jones (email); Opposed by none; Abstained by Rodrico Blackman (email), Nicole DuPont, Maggie Honaker.

Motion passed.

- **Vote on ranking for projects for the HUD CoC Application**

Discussion:

Here is the list of renewal projects that need to be ranked:

- PSH renewal (Summit Pointe)
- PSH2 renewal (Summit Pointe)
- HMIS renewal (Summit Pointe Housing)
- HHAP renewal (Summit Pointe)
- CoC Planning (General)
- Men's Life Recovery Program renewal (Haven of Rest Ministries)

New Opportunities, if accepted above:

- DV Bonus RRH new application (S.A.F.E. Place)
- CoC Bonus PSH3 new application (Summit Pointe)

VOTE: The Housing Solutions Board agrees to the following ranking of projects for the CoC competition:

Maggie – follow up on
Financials with SAFE Place

Agency	Project	Project Type	Rank	Tier 1 (slot 1-5)	Tier 2 (slot 6-8)	Sum
Summit Pointe	HMIS Renewal	HMIS	1	\$ 40,000	\$ -	\$ 40,000
Summit Pointe	PSH Renewal	PSH	2	\$ 62,207	\$ -	\$ 62,207
Summit Pointe	PSH2 Renewal	PSH	3	\$ 65,102	\$ -	\$ 65,102
Summit Pointe	HHAP Renewal (slot 4 and 8)	SSO	4	\$ 19,607	\$ 13,413	\$ 33,020
The Haven of Rest	LRP Renewal	TH	5	\$ 88,330	\$ -	\$ 88,330
Tier 1 Subtotal:				\$ 275,246		
CoC	CoC Planning Grant	n/a	n/a	\$ 15,911	\$ -	\$ 15,911
Summit Pointe	PSH3 -Bonus	PSH	6		\$ 60,431	\$ 60,431
SAFE Place	Domestic Violence RRH (DV)	PH-RRH	7		\$ 53,038	\$ 53,038
Tier 2 Subtotal:					\$ 126,882	
TOTAL						\$ 418,039

Moved by Alisa Parker. Second by Nicole Snyder.

Approved by Alisa Parker (email), Nicole Snyder (email), Lee Talmage (email), Nancy Walker (email), Robert Elchert (email), Laurel Clark (email); Opposed by none; Abstained by Nicole Dupont, Maggie Honaker. Ineligible to vote: Daniel Jones, Rodrico Blackman.

Motion passed.

VI. Health & Wellness deactivate

VII. Outreach and Relationship Building

- Invitation to The Ark (Catholic Charities Diocese of Kalamazoo) to join Homeless Coalition & to Summit Pointe

Nicole DuPont is following up.

VIII. Grants

- HUD individual project applications are due by August 28, 2019. Complete package from CoC to HUD is due by September 30, 2019.

Local applicants include Haven of Rest Ministries, S.A.F.E. Place, and Summit Pointe.

- ESG application is on-track for submittal by August 28, 2019 to meet end of August deadline.

Nicole is lead on this grant and training Maggie.

IX. Other Business

- Recruiting for New Board Members

Offer to apply to the HSB, as position becomes available, have been extended to Ellen Lassiter-Collier from S.A.F.E. Place.

	<p>Offer to apply to the HSB, as position becomes available, has been extended to Jamie Schook from Summit Pointe.</p> <ul style="list-style-type: none">• New Location for HC meetings UW has been challenging to work with in the last 6 months; need to speak to new rep for HSB (Maggie will follow up.)	
	<p>X. New Business</p> <ul style="list-style-type: none">•	
	<p>XI. Adjourn</p>	<p>MTG Reminder: September 20, 2019 10:00 AM Summit Pointe Conference Room TBD</p>