



Housing Solutions Board

Meeting Date: November 15, 2019

Present: Alisa Parker, Jessica Like, Laurel Clark, Rodrico Blackman, Lee Talmage, Jamie Schook, Robert Elchert, Maggie Honaker

Time	Agenda Item & Discussion Notes	Decisions/Next Steps
	<p>I. Welcome: Introductions of new members and visitors. Any additions to today's Agenda?</p>	
	<p>II. Approval of September 2019 minutes</p> <p>Discussion: nothing missing Moved by: Alisa Second by: Laurel Approved by: all; Opposed by: none; Abstained by: Rodrico Blackman, Maggie Honaker. Motion Vote: Passed.</p>	
	<p>III. General Updates from Board Member organizations</p> <ul style="list-style-type: none"> • Employment & Benefits coach starting Monday at SHARE Center • Case management is changing at Summit Pointe Housing, now Antwon. • Nancy Walker is no longer with Neighborhoods Inc. and no longer serving on this HSB. 	
	<p>IV. Homeless Coalition Action Group Updates</p> <ul style="list-style-type: none"> • Landlords' Roundtable (Alisa) – Stephanie Hoffman from Open Doors presented in September. December roundtable coming up. Quarterly events expected for next year. • HMIS Data Quality Group (Jamie) – several internal changes, working with representatives to ensure transfer and data is complete. The Ark is purchasing new users to include HMIS now. • Hunger Free Calhoun (Laurel) – work focused on emergency boxes. Working with public safety, KCC, and offender success program • Street Outreach (Robert) – \$2500 grant dollars to put together winter care kits (mylar blankets, gloves, handwarmers, etc.) for the outreach team to take out to the unsheltered. Outreach team is reaching out to Econolodge residents right now with information on services as that property will be closing soon. • Veteran Resources/Built For Zero (Daniel, Tiyanina) – no update • Homeless Health Fair (Maggie) – final count was 442 this year. Some confusion with another health fair that was happening on Saturday/Sunday of same week. 294 attendees were 50 years old or older. 204 were veterans. HHF committee met on 11/06/2019 to debrief, review surveys, and discuss feedback. Co-chairs for 2020 will be Laurel Clark and Ellen Lassiter Collier. • Coordinated Entry System (Maggie) – conversation needs to happen with Salvation Army regarding access to HMIS data 	

	<ul style="list-style-type: none">○ Homeless TEMP Plan will offer Volunteer Training in December on December 11, 12, and 14. Training consists of 2 x 4-hour sessions on a variety of topics to support volunteers working in a shelter environment.○ Materials for the PIT Count have been released. Will introduce topic at next HC meeting on 11/19.	
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V. FORMAL ACTIONS

- **Vote I. Policy 11 – Homeless Coalition Local Funding Policy & Procedures**

The HSB votes to approve new Policy 11 – Homeless Coalition Local Funding Policy & Procedures.

Discussion: background on need for policy stems from recent requests for disbursements and needing a more formal policy moving forward. Future work needs to be done to fundraise to replenish these dollars.

Moved by: Alisa

Second by: Robert

Approved by: all; Opposed by: None; Abstained by: Maggie Honaker.

Motion Vote: passed.

	<p>VI. Outreach and Relationship Building</p> <ul style="list-style-type: none"> • Meeting with Ramona Truss from Albion Interfaith Ministries (Albion Ministerial Alliance) on 10/24/2019 to explore partnerships in meeting needs with Albion’s homeless population. • Meeting with Pastor Janet Wilson with Chapel Hill United Methodist Church & Trinity Neighborhood Center on 10/29/2019 to explore partnerships in meeting youth needs in Battle Creek. • Meeting with Pastor Jennifer Michael at St Peter Lutheran Church on 11/05/2019 regarding feedback on the Homeless Health Fair and ideas for clergy support at next year’s event. • Upcoming spot on Be Scene On Air with Sherii Sherban to talk about Homelessness Awareness Month. Lee Talmage, Alisa Parker, and Maggie Honaker to represent. • The CoC has the opportunity to work with Heartland Alliance for 3 months on technical assistance related to supporting the new Employment & Benefits Coach at the SHARE Center and supporting the ongoing efforts of the Employment Resource Network. 	
	<p>VII. Grants</p> <ul style="list-style-type: none"> • Grant. • Grant. 	
	<p>VIII. Other Business</p> <ul style="list-style-type: none"> • Vote to authorize \$800 for bug spray – approved Vote was taken via email on 09/27/2019 to authorize \$800 to purchase 200 units of bug spray containing DEET to combat the EEE mosquito virus, for unsheltered homeless in Calhoun County, and distribute through the SHARE Center. Motioned by Nicole DuPont and seconded by Nicole Snyder. 11 members voted, all approved. • Vote to authorize \$99.64 for T-shirts – approved Vote was taken via email on 11/04/2019 to authorize \$99.64 for volunteer t-shirts for the Homeless Health Fair. Motioned by Rodrico Blackman and seconded by Robert Elchert. 10 members voted, all approved. 	
	<p>IX. New Business</p> <ul style="list-style-type: none"> • • 	
	<p>X. Adjourn Motion to adjourn: Alisa Second: Robert Approved by: all; Opposed: none; Abstained: Maggie</p>	<p>MTG Reminder: December 20, 2019 10:00AM – 11:30AM Summit Pointe</p>

