



**Housing Solutions Board**

**Meeting Date: March 20, 2019**

**Phone: 605-313-6341, Access Code: 342803**

**Present: Jamie Schook, Chad Timmerman, Ellen Lassiter Collier, Lee Talmage, Alisa Parker, Maggie Honaker.**

Time	Agenda Item & Discussion Notes	Decisions/Next Steps
	<p><b>I. Welcome: Introductions of new members and visitors. Any additions to today's Agenda?</b></p>	
	<p><b>II. Approval of February 2020 Minutes</b></p> <p><b>Discussion: none.</b>  <b>Moved by: Ellen</b>  <b>Second by: Alisa</b>  <b>Approved by: all; Opposed by: none ; Abstained by: Maggie Honaker.</b>  <b>Motion Vote: Passed.</b></p>	
	<p><b>III. Visiting Presentation</b></p> <ul style="list-style-type: none"> <li>N/A</li> </ul>	
	<p><b>IV. General Updates from Board Member organizations</b></p> <ul style="list-style-type: none"> <li>Maggie – UW-BCKR Disaster Relief Fund update, Homeless Coalition updates</li> <li>Ellen Lassiter Collier – moved clients into hotels about a week ago. All services are still available through mobile advocacy, mobile counseling.</li> <li>Chad Timmerman – service center is closed to walk-ins, but services are available by appointment only. Number of people in the building at one time is limited, challenges with unemployment site having such high traffic.</li> <li>Lee Talmage – minimizing face to face contact with voucher families, residents. Switched to phone and fax. Meeting one-to-one with families who are signing leases, orientations for vouchers are in small groups less than 10 people. Continuing to reiterate social distancing.</li> <li>Alisa Parker – Courts are closed except for emergencies on criminal matters. Civil courts are closed, writs stopped until April 13, 2020. Office is closed to the public, but intakes are still happening remotely. All attorneys working remotely. Can still reach by calling office number. Some emergency relief for domestic violence or child welfare. Example of property managers in Kalamazoo turning away food service from schools. If that happens here, then call Legal Services.</li> <li>Jamie Schook – essential staff only. One staff member per day coming in for the HARA, others on-call. Currently calling hotels to arrange availability of hotel vouchers. Remain available for services for mental health – med review, crisis calls, clinician sessions all over the phone. Can call into the main line 269-966-1460.</li> </ul>	

	<ul style="list-style-type: none"> <li>• <a href="http://peoplehelpingpeoplebc.com">http://peoplehelpingpeoplebc.com</a> is available if you have volunteer needs for your organization</li> <li>• SHARE Center is opening a day shelter at Full Blast with partnership with Haven and generous support from the City of Battle Creek, BCPD, UW-BCKR, and BCCF.</li> <li>• Any orgs who is need of funding through Disaster relief, contact <a href="mailto:communityimpact@uwbckr.org">communityimpact@uwbckr.org</a>. The three priorities are: <ul style="list-style-type: none"> <li>§ Assisting with immediate and anticipated direct service needs/gaps</li> <li>§ Maintaining or expanding critical internal operations and infrastructure and</li> <li>§ Support costs associated with additional volunteer capacity as needed in this time of crisis.</li> </ul> </li> </ul>	
	<p><b>V. Homeless Coalition Action Group Updates</b></p> <ul style="list-style-type: none"> <li>• Landlords’ Roundtable (Alisa) – postponed from April to July (lead abatement topic).</li> <li>• HMIS Data Quality Group (Jamie) – no updates.</li> <li>• Hunger Free Calhoun (Laurel) – cancelled.</li> <li>• Street Outreach (Robert) – Patrick has been ill, so street outreach has been delayed.</li> <li>• Veteran Resources/Built For Zero (Daniel, Tiyananna) – cancelled meetings through April.</li> <li>• Homeless Health Fair (Laurel/Ellen) – changed name to Calhoun County Connect &amp; VA Stand Down. Secured funding from Binda Foundation. Other funding possibilities have been identified. Still in the beginning phases of advertising.</li> <li>• Coordinated Entry System (Maggie) – no new updates.</li> </ul>	

**VI. FORMAL ACTIONS**

- **Vote A. Susan O'Dell.**

It is moved that the Board approve Susan O'Dell's application to become a board member.

- 

**Discussion:** none.

**Moved by:** Lee

**Second by:** Chad

**Approved by:** all; **Opposed by:** none; **Abstained by:** Maggie Honaker.

**Motion Vote:** Passed.

- **Vote B. Text.**

Text.

- Text.

**Discussion:** .

**Moved by:**

**Second by:**

**Approved by:** ; **Opposed by:** ; **Abstained by:** Maggie Honaker.

**Motion Vote:** .

	<p><b>VII. Outreach and Relationship Building</b></p> <ul style="list-style-type: none"> <li>• .</li> <li>• .</li> </ul>	
	<p><b>VIII. Grants</b></p> <ul style="list-style-type: none"> <li>• <b>Grant.</b> Text.</li> <li>• <b>Grant.</b> Text.</li> </ul>	
	<p><b>IX. Other Business</b></p> <ul style="list-style-type: none"> <li>• <b>Vote on Portable Water Stations</b> Documentation only. The board voted affirmatively via email on 3/13-3/17/2020 to approve \$500 for temporary, portable hand wash stations for the SHARE Center to provide additional handwashing stations for visiting consumers. Moved by Ellen Lassiter Collier. Seconded by Nicole Snyder. 8 approved. None opposed. Motion approved.</li> <li>• <b>TBD</b> Text</li> </ul>	
	<p><b>X. New Business</b></p> <ul style="list-style-type: none"> <li>• Discuss open Board member slots and desired agencies to fill positions – Tabled for now.</li> <li>• Discuss option for an extended meeting in May to incorporate a strategic planning session – Tabled for now.</li> </ul>	
	<p><b>XI. Adjourn</b>  <b>Motion to adjourn: Lee</b>  <b>Second: Ellen</b>  <b>Approved by: all; Opposed: none; Abstained: Maggie Honaker</b></p>	<p><b>MTG Reminder:</b>  <b>April 17,2020</b>  <b>10:00AM – 11:30AM</b>  <b>Zoom Call</b></p>