



**Housing Solutions Board**

**Meeting Date: February 19, 2021 at 10:00AM EST**

**Phone: Zoom Call (<https://us02web.zoom.us/j/82836144061?pwd=WVQvUjJZWVJQjBuV0Z3cnZlZjFBZz09> )**

**Present: Cecilia Rush, Chad Timmerman, Chris Lussier, Ellen Lassiter Collier, Jamie Schook, Robert Elchert, Laurel Clark, Alisa Parker, Lee Talmage, Maggie Honaker.**

Time	Agenda Item & Discussion Notes	Decisions/Next Steps
	<p><b>I. Welcome: Introductions of new members and visitors. Any additions to today's Agenda?</b></p>	
	<p><b>II. Approval of January 2021 Minutes</b></p> <p><b>Discussion:</b>  <b>Moved by: Chris</b>  <b>Second by: Jamie</b>  <b>Approved by: all; Opposed by: none; Abstained by: Cecilia, Maggie</b>  <b>Motion Vote: Passed</b></p>	
	<p><b>III. Presentations</b></p> <ul style="list-style-type: none"> <li>No presentations today. See "other business" for discussions.</li> </ul>	

**IV. FORMAL ACTIONS**

- **Vote. Move to approve Olivia Harvey as a non-voting member of the Housing Solutions Board, representing Battle Creek Homeless Shelter, until a permanent ED may be considered.**

Review Olivia's application and related experience.

**Discussion:** discussed potential need to revisit with future hire of ED, multiple representations from BCCF on board currently

**Moved by:** Lee

**Second by:** Chris

**Approved by:** all; **Opposed by:** none; **Abstained by:** Cecilia, Maggie.

**Motion Vote:** Passed

- **Vote. Move to approve a seat on the Housing Solutions Board to be assigned to the Executive Director of the Battle Creek Homeless Shelter.**

**Discussion:**

**Moved by:** Alisa

**Second by:** Ellen

**Approved by:** all; **Opposed by:** none; **Abstained by:** Cecilia, Maggie.

**Motion Vote:** Passed

- **Vote. Move to transfer \$60,000 within ESG-CV to support (2) part-time case managers.**

Move \$50,000 from Prevention Financial Assistance to Prevention Case Management. Move \$10,000 from Hotels/Motels to Prevention Case Management.

**Discussion:** balance of funds to support case management versus financial assistance needs, with multiple funding sources considered. May revisit as needed.

**Moved by:** Chris

**Second by:** Laurel

**Approved by:** all; **Opposed by:** none; **Abstained by:** Jamie, Cecilia, Maggie.

**Motion Vote:** Passed

	<b>V. Outreach and Relationship Building</b> <ul style="list-style-type: none"> <li>.</li> </ul>	
	<b>VI. Grants &amp; Funding</b> <ul style="list-style-type: none"> <li>Covid Emergency Rental Assistance (CERA) - \$8.9M is expected to be awarded to Calhoun County CoC.</li> <li>United Way BCKR Disaster Relief Fund is open.</li> </ul>	
	<b>VII. Other Business</b> <ul style="list-style-type: none"> <li>Discuss CERA Program <ul style="list-style-type: none"> <li>1. Discuss CERA impacts to ESG / ESG-CV</li> </ul> </li> <li>Discuss ESG-CV program <ul style="list-style-type: none"> <li>1. Discuss movement of funds to support additional case management</li> </ul> </li> <li>Discuss demographic data across our homeless populations</li> </ul>	<p><i>Maggie: work on getting demographic information for those housed under CoC programs</i></p> <p><i>Jamie: prioritize plan for incorporating Spanish-speaking support to CERA</i></p>
	<b>VIII. New Business</b> <ul style="list-style-type: none"> <li>.</li> </ul>	
	<b>IX. General Updates from Board Member organizations</b> <ul style="list-style-type: none"> <li>Chris – eviction prevention lab opportunity through the City of Battle Creek. Will talk offline with Alisa, Lee, Jamie.</li> <li>Jamie – Housing office is moving to the Neighborhoods, Inc. building, 47 North Washington. Same phone and email.</li> </ul>	
	<b>X. Adjourn</b> <b>Motion to adjourn: Laurel</b> <b>Second: Alisa</b> <b>Approved by: all; Opposed: none; Abstained: Maggie</b> <b>Motion Vote: Passed.</b>	<b>MTG Reminder:</b> <b>March 19, 2021</b> <b>Time: 10:00AM</b> <b>Zoom</b>